

**RULES OF BUSINESS OF THE GANGA FLOOD
CONTROL COMMISSION**

(Approved in the 11th meeting of the Ganga Flood Control Commission held on 11.3.1981).

1. The Ganga Flood Control Commission shall consist of the Chairman, all the full time members and all the part time members, as notified by the Ministry of Irrigation, Government of India from time to time.
2. Each full time member shall be incharge of the subjects allocated to him by the Chairman from time to time However, when any full time member is absent on leave, deputation etc., his work shall be distributed among other full time member/officers by the Chairman.
3. The business of the Commission shall be transacted by the following methods :
 - i) By discussions at meetings of the full Commission under the Chairmanship of the Chairman and attended by the full time and part time members.
 - ii) By circulation of the cases to the full time members and the Chairman, or by holding internal Commission meetings of the Chairman and the full time members.
 - iii) By consultation with the Chairman by the members concerned.
 - iv) By the full time member concerned or the Chairman in respect of matters not detailed in rule 4 below.
4. The cases required to be disposed of by methods mentioned in clauses (i) (ii) and (iii) of Rule 3 will be as follows :

(i) By discussion in full Commission meetings

- (a) Matters relating to inter-State/inter Departmental aspects which could not be resolved in the meetings of the State Committee of Engineers or the TAC to the State Flood Control Boards or by correspondence with concerned States or Departments.
- (b) Advice on Tenders referred to GFCC amounting to more than Rs. 50 lakh.
- (c) Major policy issues on the various aspects of Flood Control.
- (d) Any other important specific cases considered to be necessary by any of the members and approved by the Chairman for inclusion.

(ii) By circulation of the cases to the internal Commission Meetings of the full time Members and the Chairman

- (a) Preparation of river basins plan for flood control
- (b) Research on basic problems
- (c) Standard Designs & Design Criteria
- (d) Important construction problems of major flood control works referred to GFCC
- (e) Any other matter in regard to which the Chairman or members desire a decision or direction of the internal Commission

(iii) By consultation with the Chairman by the Member concerned

- (a) Technical examination and observation on flood control schemes of the following categories :-

Individual schemes costing above Rs. 60 lakhs* but below Rs. 2 crores*, the scheme will be examined in detail, processed in GFCC

and appropriate notes submitted to the Planning Commission by the concerned Director, GFCC after obtaining the approval from the concerned full time Member, GFCC and the Chairman.

In respect of individual schemes costing above Rs. 2 crores, the scheme will be examined in greater details, and comments, if any, sent to the States after obtaining approval of the concerned Member and Chairman. The concerned Director, GFCC will submit appropriate note for clearance of the scheme in the Planning Commission, after obtaining the approval of the concerned Member and the Chairman.

- (b) If any tender in respect of flood control project or any other project are sent to the Commission for advice, in such cases, advice on tender for values ranging Rs. 10 lakhs to 50 lakhs, may be given by the concerned Member in consultation with the Chairman.
- (c) Request from other Ministries and Department of the Government of India for undertaking any work not concerned directly with the assigned function of the GFCC.
- (d) To take suitable decision in case it becomes necessary for the Commission to arrange the execution of any specific flood control works, although flood control works approved by the Ganga Flood Control Board or the Planning Commission will normally be implemented by the State Government concerned.

*** Note :-** The limit of the individual schemes costing Rs 60 lakhs has been raised to Rs 7.5 crore and the limit of Rs. 2 crore has been raised to Rs. 15.00 crore for examination in GFCC vide Planning Commission Letter No. 16(12)/1/99/-WR dated 09.09.2003.

5. Rules for full Commission Meeting :

- (a) All matters proposed to be discussed in the full Commission meeting will be referred to the Director (C) GFCC with copy to the Chairman, GFCC.
- (b) All references to the Commission should ordinarily be made in the form of a self-contained letter or a note.
- (c) When a reference is made to the Commission in connection with approval of schemes, sufficient number of copies there of shall be made available to the Director (C), GFCC for enabling him to distribute copies to the members of the Commission in time. As a rule, it would be possible to take up only such matters at the meeting of the Commission which are received by the Director (C), GFCC at least 15 days before the meeting.
- (d) On receipt of references, the Director (C), GFCC shall prepare a note, bringing out particular points on which recommendations of the Commission are required, and obtain permission of the Chairman, for its being included, and for being circulated to the members.
- (e) The date and venue of the meeting will be decided by the Chairman, and the notice of the meeting should ordinarily be issued at least three weeks before the date of the meeting. In case of urgent matters, the Chairman may however, call for the meeting at short notice.
- (f) The minutes of the meeting of the Commission will be issued to the members after approval of the same by the Chairman, GFCC.

- (g) If the Chairman is unable to be present at a meeting of the Commission, the senior most full time member present in the meeting will act for him and shall have the powers of the Chairman at the meeting, provided that, in respect of any specific decision arrived at any such meeting, the Chairman on subsequent review of the decisions taken in the meeting may direct that no action shall be taken thereon and that the said decision should be reconsidered at the next meeting at which he is present.
- (h) When business is to be transacted by discussion at a meeting of the full Commission, the corum for such a meeting shall be four, but the Chairman may adjourn any item or, items for discussion at a meeting, if he is of the opinion that it can not be conveniently transacted owing to non attendance by any member.
- (i) The decision of the majority of the members will be the decision of the Commission, and Chairman may cast his casting vote only. If there is a tie, dissenting member (s) or the Chairman shall have the right to have a separate note of dissent recorded.
6. Cases not falling under any of the heading mentioned in rule- 4 will be disposed of by the full time member concerned or the Chairman. If a full time member of the Commission, while disposing of an important case feels that the decision taken by him should be brought to the notice of the other members of the Commission, he will submit the case to the Chairman and if the Chairman agrees, extracts from the decision shall be forwarded by the member concerned to the Director (Co-ord.), who will then circulate to other members for their information.